

**Jones County Emergency Operations Center
22 Mason Street – Laurel, MS 39440
Paul Sheffield, Executive Director**

Application for Employment

Name: _____ Date: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Are you a citizen of the United States of America? Yes No

Have you applied here before? Yes No When? _____ Position applied for? _____

Available start date: _____ Full time Part Time

Employment experience: Start with your present or last job. Include military assignments.

Employer Name	Address	Phone #	Supervisor	Pay Rate	Reason for Leaving	Employed from	Employed to	Title

Education and/or Training: List any programs or studies you have attended.

Schools/Colleges/Training Programs Attended	# of Years	Year Graduated	Degree Obtained

Describe any special qualifications you may possess that will benefit you in this position:

References: References may be called prior to interview and/or testing.

Name	Address	Phone #	Position/Title	Years Known	Relation

Are you a veteran of the U.S. Military Services? [] Yes [] No

Personal Information:

Driver's License # _____ State: _____ Expiration: _____

Social Security #: _____ Date of Birth: _____ Sex: _____ Race: _____

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information given on my application or interview may result in termination.

Signature of Applicant

Date

For Personnel Department Use only

Remarks: _____

Critical Testing Date: _____ Interview Date: _____ Hire Date: _____